**South Dakota Society for Respiratory Care**

Board of Directors Meeting Minutes Approved

Sunday, October 14th 2018

1. **Call to Order:** Kim called the meeting to order at 1403
2. **Members Present:** Kim Kuiper, Jessica Winterboer, Dawn Rost, Lori Salonen, Kayla Salonen, Char Raley, Mikenzie Winter (via WebEx)
3. **Guests:** Jim Winterboer, Kayla Osborne (via WebEx)
4. **Special Guest Presentation:** Jim Winterboer, Edward Jones Investments
5. **Secretary’s Report**: Minutes presented by Kayla from last meeting on August 13, 2018. No amendments needed. Char motioned to approve meeting minutes. Jessica seconded the motion. Motion carried.
6. **Treasurer’s Report:** Jessica presented the following reports. Dawn motioned to approve. Lori seconded. Motion carried.
   1. 2018 account balances
   2. 2018 YTD income and expenses vs. budget
7. **Delegate’s Report** – Since last meeting, Lori has reached out to Darcy Ellefson with O2verlap Study. She will send out information to Pulmonary Rehab programs across the state. Lori reminded BOD of Winter HOD Meeting in Las Vegas December 2-3, 2018, she will inform BOD of any resolutions being discussed. Tom Kallstrom has requested AARC members to submit photos of family members who have served in WWII to be displayed at Flag Folding Ceremony.
8. **Standing Committee Reports**
   1. Financial Review –
      1. Jim Winterboer from Edward Jones Investments presented current status of SDSRC’s investment portfolio. Discussion was had on possible changes to current investments to better the society’s investment return. As advised by EJI adviser, the BOD reviewed moving funds from current investment securities/bonds over to CDs. Kim made a motion to liquidate the American US Government Securities, WF Core Plus Bonds, and WF Government Securities and in return purchase five separate CDs at $3,000 for a total of three months, $3,000 for a total of six months, $3,000 for a total of nine months, $3,000 for a total of twelve months, and $5000 for a total of 24 months. Matured CDs will be renewed or kept in Money Market Investments depending on the needs of the society at that time (and in accordance with the investment policy). Lori seconded. Motion carried.
   2. Bylaws – Kim
      1. Bylaw changes being reviewed by Bylaw Committee at AARC level.
   3. Legislative – Tim Dougherty
      1. Kim meeting with Tim Dougherty on 10/16 to review options for 2019.
   4. PACT – Char/Kathy
      1. Telehealth Bill/BREATHE ACT (Better Respiration through Expanding Access to Telehealth) will be reintroduced in 2019 to Congress under a different House Bill number. More to come after November election.
   5. Membership – Char/Greg
      1. 220 current active members, 5 members lapsed within last 90 days. Calls made to lapsed members by Membership Chairs, positive feedback received. AARC contacted to look into paid memberships not being reported at State level.
      2. Contact information for all Respiratory Therapists across South Dakota being compiled and organized.
      3. Gregory - Department Spotlight for October 2018, Bruce Feistner -Therapist Spotlight for Q1 2019. Membership Committee to communicate how they would like these Spotlights featured to members.
   6. Nominations-Elections – Dawn
      1. 28% of the membership or 60/217 members exercised their right to vote.
      2. Nominees were contacted post election to let them know the results. The membership was notified of the results via email.
      3. Discussion on having the Secretary and Treasurer on opposite ballots. Treasurer to complete 2 year term from 01/01/2019-12/31/2020 to begin rotation opposite of Secretary.
   7. Website-Public Relations – Kim
      1. New logo and website refresh to be worked on during Q1 of 2019.
   8. Licensure Advisory Board – Tom, Lanny, Angie, Mike (no report)
   9. Student Representatives – Mikenzie, Brittney
      1. Students volunteered at Alpha 1 screening held at Civic Center.
9. **Old Business**
   1. Policy & Procedure Manual being reviewed by BOD. Final revisions to be voted on via email by the end of 2018.
10. **New Business**
    1. Bingo events will possibly be scheduled for end of the year in Sioux Falls/Rapid City.
    2. Journal Club in Sioux Falls with Dr. Rohr scheduled for December 13, 2018 at 7pm. Location TBD.
    3. Dates for 2019 SDSRC Orientation/Retreat to be discussed within 2019 BOD members with possibilities in January.
    4. RC Week 2019 SDSRC participation
       1. SDSRC holding a drawing for prizes for current AARC members during 10/22-10/26. Winners posted on Facebook page and will be contacted via phone/email.
    5. Dan Wagner looking to step down from Legislative Committee. Will do so once replacement is found. Names to be submitted to Kim.
11. **Announcements**
12. **Adjournment**
    1. Motion to adjourn by Lori at 1631. Dawn seconded the motion. Meeting adjourned.

Hi Everyone: My last update indicated we would not have any chance of a bill until some time after Labor Day.  We've had positive feedback from...

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