South Dakota Society for Respiratory Care

Board of Directors Meeting Minutes Approved

Sunday, March 11th 2018

1. **Call to Order:** Kim called the meeting to order at 2:33PM
2. **Members Present:** Dawn Rost, Char Raley, Greg Peckney, Kim Kuiper, Sarah Schoenfelder (via phone), Lori Salonen (via phone), Ashley Skaare (via phone)
3. **Guests:** Allison Stadel (student representative)
4. **Secretary’s Report** – Minutes presented from last meeting on February 11, 2018. Date was edited from January 11,, 2018 to February 11, 2018 . Dawn motioned to approve meeting minutes as amended. Char seconded. Motion carried.
5. **Treasurer’s Report** – Sarah presented the below reports. Account balances on track for historical budget. Conference income in PayPal account will be added soon. Char motioned to approve. Greg seconded. Motion carried.
   1. 2018 March Account Balances
   2. 2018 Historical Budget
   3. 2018 Year to date income and expenses vs budget
6. **Delegate’s Report** – Lori discussed Ad Hoc committee action plan. Strategic objectives set by President Walsh, Lori serves on this committee. Lori presented two resolutions being drafted:

* *Resolved that the AARC work with NBRC to eliminate the low cut score of the Therapist-Multiple Choice Examination*
* *Resolved that AARC work with CoArc to use the high cut score of the Therapist Multiple Choice Exam as part of the accreditation standard.*

These resolutions would need co-sponsors if they pass the resolutions committee. Dawn motions to have the SDSRC co-sponsor the two resolutions put forth by the Ad Hoc committee to advance the knowledge base of respiratory therapists. Char seconds motion. Motion carried.

1. **Standing Committee Reports**
   1. Financial Review – Sarah
      1. Direct deposit set up with AARC for revenue sharing checks. This will begin this quarter. This is a test, or pilot program, by the AARC and will continue if successful.
      2. Financial review of books to be done by Tom Cahill. He will be contacted to look over account balances and receipts for 2017 fiscal year.
      3. Discussion on Edward Jones investment account – what we are invested in and risks associated. Sarah to investigate portfolio and report back any findings.
   2. Bylaws –Review due 2021
   3. Legislative – Tim Dougherty
      1. HB 1250 Introduced to the House; referred to Health & Human Services Committee, passed Health & Human Services Committee, failed to pass House
      2. HB 1319 Introduced in House; referred to State Affairs Committee, passed House State Affairs Committee, failed to pass House
   4. PACT – Char
      1. Hill Day 2018 (4/30, 5/1)
         1. PACT Hill Day opportunity sent out to membership to apply to be a second representative. Great response from interested individuals, selected Kathy Mitzel to attend.
            1. Char to facilitate orientation ahead of trip with Kathy.
         2. Goal: To ask legislators to support pilot legislation that allows Respiratory Therapists as tele-health practitioners to deliver disease management services to Medicare beneficiaries with COPD.
   5. Membership – Char/Greg
      1. Current Active Members – 234. Lapsed Members – 7 lapsing at end of March, 4 have lapsed in last 90 days.
      2. RT Spotlight - Q2 drawing to be done soon. Will update website at that time.
      3. Recruitment efforts discussed. Ideas brought forward by Membership Committee to look at group events (picnic, cookout) for members/nonmembers. Kim proposed journal club. This is already happening in Rapid City. Ashley to report back how this is organized in efforts to expand to other regions in the state. Membership booth proposed at SDSRC conference. Booth to provide more information about SDSRC happenings and to increase interest in 2018 election for open BOD positions. Kim to discuss this with program co-chairs and communicate next steps to Greg and Char before next meeting.
      4. Lori proposed asking for a list from SDBMOE of all licensed therapists to know where to focus recruitment efforts. Kim to check on this before next meeting.
   6. Nominations-Elections – Kim (no report)
   7. Program-Education – Lacy and Abby
      1. Agenda has been sent out and posted on website/facebook page. Will be adjusted as needed.
      2. BOD members agreed to assist with registration.
      3. BOD members discussed selecting vendor of the year. Reviewed selection criteria and discussed coming up with a formal way to decide winner.
   8. Website-Public Relations – Kim
      1. Missing information/reports to be corrected with webpage.
   9. Licensure Advisory Board – Tom, Lanny, Angie, Mike
      1. March committee meeting held – Angie present at that meeting.
         1. Discussion of Medical Board Monitoring Program: self reporting drug/alcohol abuse, drug/alcohol testing (now paid for SDBMOE)
         2. Discussion of CMS Rule – provider delegation of order writing – Meeting March 8th agenda and documents posted on SDBMOE website
            1. Discussion on active licenses (with and without supervising physicians), requirements to practice, etc. Listing supervising physician with license renew to update records and add options for additional supervising physician if working in multiple locations.
   10. Student Representatives – Allison reports that graduation is May 5, 2018.
2. **Old Business**
   1. APEX Recognition Award, PHIL Award by FACES Foundation, National Patient Advocacy Award, and AARC Summit Award discussed with BOD. Kim to share these awards with membership.
   2. BOD Meeting times provided
3. **New Business**
   1. Medical Director membership is due – Dr. Rohr current Medical Director. Discussion on inviting her to continue as Medical Director. Sarah motions for Kim to ask Dr. Rohr to continue as Medical Director for 2018-2019 year. Char seconds. Motion carries.
4. **Announcements**
   1. Applications sent to Tom Kallstrom for Joyce Kallstrom Memorial Scholarship. 6 applicants out of 11 statewide students.
   2. Therapist of the year nominations due April 13, 2018
5. **Adjournment** Motion made my Char to adjourn meeting at 4:02PM. Greg seconds. Motion carried, meeting adjourned