South Dakota Society for Respiratory Care

June Board of Directors Meeting Minutes - Approved

**Monday June 10, 2019**

**I. Call to Order:** Kim called the meeting to order at 1227.

**II. Members Present:** Kim Kuiper, Dawn Rost, Kayla Osborne, Linda Reese, Lacy Patnoe, Danelle Mutchler, Lori Salonen and Kayla Salonen

**III. Guests:** Jessica Danko and Kathy Mitzel

**IV. Secretary’s Report** – Kayla S.

1. Approval of April 2019 meeting minutes
2. Lori motioned to approve the minutes. Kayla O seconded. Motion carried.

**V. Treasurer’s Report** – Kayla O.

a. 2019 April Account Balances

b. 2019 Budget vs. YTD

c. Kayla S motioned to approve. Linda seconded. Motion carried.

**VI. Delegate’s Report** – Lori, Lacy

1. Questions/concerns from SDSRC about the profession, AARC, or the AARC BOD for President Schell at Town Hall Q&A
   1. Panel discussion
   2. Possible questions that Lori and Lacy can take to the discussion:
      1. What standardized resources can we as RTs take into classrooms to educate on our profession? Such as a re-vamped Life and Breath video or a PowerPoint presentation.
      2. Where are we at in the APRT education advancement? What have other states done to try to move this along? Did they get their pulmonologists on board first or the legislative side?
   3. Discussion was had if we had any money for the disaster fund. It was decided we would wait until the winter meeting in order to be more prudent and budget for a donation after the conference.

**VII. Director’s at Large Report** – Linda, Danelle

1. 192 Active members; 52 Lapsing on April 30th; 21 Expiring June 30th
2. Discussion was had on the pros and cons of a postcard renewal reminder. A price quote, a more accurate address list and a standard verbage to be voted on by the BOD will be needed before progressing further.
3. Goal of capturing the May lapsed members before or during October conference time as many of them more than likely renewed at the last May conference.
4. Discussion was had on how to work on membership roster in order to have a more accurate updated version. The goal is to have current home addresses and home emails rather than work. May need to look into large communication campaigns that other states have used to accomplish this.

**VIII. Standing Committee Reports**

a. Financial Review – Kayla O.

i. Insurance policy for 2019/2020 being renewed

ii. AARC directive from Tim Meyers on financial reviews states that a licensed CPA should audit the SDSRC books. The directive cannot be forced but is strongly recommended. The SDSRC BOD discussed an internal review/audit either quarterly or semi-annually. An annual audit to be done by an outside licensed CPA annually with the cost to be within the previously set forth budget of $400 from February 2019 minutes.

b. Bylaws – Kim

c. Legislative – Kim on behalf of Jeremiah Murphy

i. Discussion on hosting a breakfast event for Legislators in Pierre during session next year. A look into cost will be needed but will also need participation from RTs to help. BOD will work into budget for next year. Kim will bring info back on prices and expectations.

d. PACT – Kathy

i. National Telehealth bill updates-19 co-sponsors

1. Ideas needed to create a blitz across the state to contact Rep Dusty Johnson. The last Virtual Lobby Campaign was lacking in both members and non-members.

2. Info on new ways to contact representatives may be coming soon. There’s a need for a way to get ahold of all respiratory therapists in the state.

e. Membership – Linda, Danelle

f. Education/Conference – Kim

i. Venue changed to Hilton Garden Inn-Downtown SF. Dates still remain the same

ii. Speakers being contacted and arranged

iii. Vendors to be contacted by 6/15/19 with formal welcome letters.

iv. Discussion of fundraising ideas

v. Online registration being set up through RegFox. Pricing more competitive and platform is user friendly. This site has been recommended by other societies. The goal is to have live online registration running by the end of June.

g. Nominations/Elections – Dawn

i. Reminder to be recruiting for BOD interest at all times

ii. First week in December will be the election. It will open to nominations at the conference.

iii. President Elect, Treasurer, Delegate and Director at Large will be on the ballot this year.

h. Website-Public Relations – Kim

i. Licensure Advisory Board – Tom, Lanny, Angie, Mike

j. Student Representatives

i. West River has chosen their representative for the class of 2020.

ii. East River representative will be chosen once Kim has completed her visit with them.

**IX. Old Business**

a. SDSRC Bingo planning in works, Rapid City in July and Sioux Falls in August.

**X. New Business**

a. BOD to determine next meetings for 2019 to be published and communicated

b. SDSRC and DSU working together to determine specifics of Poster Presentation contest through AARC. Money has bee set aside for the student who would compete at national level.

c. Project on clarifying CEUs through the various licensing boards (i.e. NBRC, AARC). Some boards do not accept NRP, PALS etc. and others do. Looking into a comprehensive list of what each board does and does not accept for various licenses and credentials.

**XI. Announcements**

a. Next meeting will be Monday, August 26th at 1800 via WebEx.

**XII. Adjournment**

1. Motion to adjourn by Lori at 1418. Kayla O seconded the motion. Meeting adjourned.