**South Dakota Society for Respiratory Care**

**Approved Annual Business Meeting Minutes**

**Friday, May 18th, 2018**

1. **Call to Order**: Kim called the meeting to order at 1201
2. **Roll Call**: Kimberly Kuiper, Dawn Rost, Ashley Skaare, Jess, Greg Pekny, Char Raley, Lori Salonen, Brian Walsh, Dr. Kovaleski, Mindy Mcmanigal, Jennifer Hammond, Ashley Herron, Angie Haugen, Abby Wortman, Lacy Patnoe, and all members of the Annual conference.
3. **Welcome Members and Guests:**

Welcome presentation presented by Kim

Kimberly Kuiper requested a motion to adjust the agenda for time schedule and extra items. Angie Haugen motioned to approve. Dave Hodgson seconded the motion. Motion carried.

1. **Recognition and Awards:**

Awards presented by Kim

* 1. Joyce Kallstrom Memorial Scholarship Award

Dayton Larsen of Sioux Falls, South Dakota

* 1. 2017 Dakota State University Scholarship Awards

(East river recipient) Allison

(West river recipient) Trevor Pitsor

* 1. 2017 Therapist of the Year

Lora Bornhoft

1. **Secretary’s Report** – Kim assisted Ashley with presenting secretary report
   1. Approval of 2017 Annual Business Meeting Minutes

Kim requested a motion to approve the annual meeting minutes for 2017. Dave Hodgson motioned to approve. Kristi Specht seconded the motion. Motion carried.

1. **Treasurer’s Report** – Kimberly Kuiper Assisted Jess with presenting treasurers report.
   1. 2017 year end review
   2. 2018 year to date income and expenses vs budget
   3. 2018 Account Balances
   4. 2019 proposed budget

Kim requested a motion to approve treasurers report. Carleen Waldner motioned to approve. Dave Hodgson seconded the motion. Motion carried.

1. **President’s Report** – Kimberly Kuiper

Kim presented the presidents goals for 2018/2019

1. **Delegates Report** – Lori Salonen presented the delegates report
   1. Summer HOD meeting July 20-21 San Antonio, TX
   2. Winter HOD meeting December 4-7 Las Vegas, NV
2. **Standing Committee Reports**
   1. Financial Review – Kimberly Kuiper reported
      1. 2017 Account Compilation Report
   2. PACT Report – Char Raley reported
      1. AARC Hill Day – May 1, 2018
      2. Grassroots campaign
   3. Legislative –Kim presented on behalf of Dan Wagner
      1. Bills introduced in 2018 related to respiratory care
   4. Bylaws – Kimberly Kuiper presented
      1. SDSRC Bylaws Approved April 2016 by AARC BOD, due for review in 2021
   5. Membership – Char Raley & Greg Pekny presented
      1. SDSRC Active Members
      2. Spotlight RT Department
      3. Annual drawing for complimentary registration to 2019 conference

Agreed to change complimentary registration for the 2019 conference

* 1. Election/Nominations – Dawn Rost presented
     1. Election to be held August 1-15 for 2019 BOD
     2. Nominations due
     3. Positions filled: President-Elect, Treasurer, Director-at-Large (2 years), Director-at-Large (1 year), Delegate
  2. Program and Education – Kimberly Kuiper presented
     1. 2018 review; vendors, attendees
     2. 2019 Conference Dates and Location
  3. Website/Chapter Affairs/Facebook – Kimberly Kuiper presented
     1. Most direct form of communication for the SDSRC
     2. AARConnect review

1. **Old Business**

Kim presented, suggested creating a password or meeting agenda ahead of time.

1. **New Business**
   1. Increasing member participation
      1. Volunteering for positions, conference, legislative action
      2. Consideration of shortening terms for Secretary & Treasurer to 2 years

Agreed to shorten the secretary and treasurer term from a 3 year term to a 2 year term effective on the upcoming terms for each position.

Kim requested a motion to put an insurance policy in place in the year 2018 and to continue in 2019. Marie Cooper motioned to approve. Dave Hodgson seconded the motion. Motion carried.

1. **Adjournment**

Motion made my Carleen Waldner to adjourn meeting at 1323. Demi Thompson seconds. Motion carried, meeting adjourned